भारतीय कपास निगम लिमिटेड
THE COTTON CORPORATION OF INDIA LTD.
(भारत सरकार का उपक्रम – वस्त्र मंत्रालय)
(Government of India Undertaking-Ministry of Textiles)
साकार-1, 10 वी मंजिल, गांधीग्राम रेल्वे स्टेशन के पास ,नेहरू ब्रिज के सामने, आश्रम रोड, अहमदाबाद-380009
SAKAR-1, 10th Floor, Near Gandhigram Railway Station, Opp. Nehru Bridge, Ashram Road, Ahmedabad-380009
Telephone No : 079-26588822, 26578128. Fax No. 079-26589717
E-mail: ahmedabad@cotcorp.com Web site: http://www.cotcorp.org.in, www.ministryoftextiles.gov.in

CCI/AHD/MKTG(PUR)/LABOUR/2023-24/ DATE : 11.03.2024

SHORT TERM TENDER NOTICE FOR JOB WORK AT GODOWNS FOR THE COTTON SEASON 2023-24

The Cotton Corporation of India Ltd., Branch Office, Ahmedabad invites sealed Tenders from reputed Job Work Contractors for handling various works relating to Fully Pressed Cotton Bales like Carrying, Stacking, De-stacking, Weighment, Sample cutting etc and for handling the miscellaneous items like Tarpaulins, Grey cloth, Jute Twine and Lint boundaries in various godowns located at various district such as:

DISTRICT	TENTATIVE GODOWNS
Chhotaudepur	1. Sitaram Sugar Factory Godown, Ladod
	2. APMC Sankheda, Kaledia Sub-Yard, Kaledia
Narmada	1. Nivik Industries Pvt. Ltd., Amletha

Tender form can be downloaded from the website and the tenderers shall have to pay Rs.118/- (Rupees one hundred and eighteen only) including GST by DD drawn in favour of The Cotton Corporation of India Ltd., Ahmedabad, payable at Ahmedabad. Tender form duly completed in all aspects along with EMD of Rs 20000/-(Twenty thousand only) for each godown should be submitted only in sealed cover super scribed as "Tender for Job Work Contract in Godowns for cotton season 2023-24." addressed to the BRANCH MANAGER should reach to the above address on or before 1.00 P.M on 15.03.2024. The sealed tenders received within the stipulated time shall be opened on the same day i.e., 15.03.2024 at 2.00 P.M. in presence of the tenderers who may wish to remain present. The Tender notice is also available on websites https://**www.cotcorp.org.in** and https://**www.eprocure.gov.in** MSE and startup firms are exempted from tender fees and EMD on production of valid MSE /startup certificate. However, security deposit of Rs 20000/- (Twenty thousand only) for each godown/center separately has to be deposit in branch office by successful bidders before signing of agreement. The Corporation reserves the right to accept / reject any tender. In case of non- acceptance of tender, the tenderer can seek information for the reason of non-acceptance from the Branch Office of the Corporation.

BRANCH MANAGER

SHORT TERM TENDER FOR JOB WORK AT GODOWNS FOR THE COTTON SEASON 2023-24

Terms & Conditions:

1. The last date of submission of the tender to this Office is 1.00 P.M on 15.03.2024.
   (A) The date of opening technical bid-I of the tender is on 15.03.2024 at 2.00 PM
   (B) The Financial bid-II of the tenders who qualified for the technical bid will be opened on 15.03.2024 at 3.00 PM

2. Tenders should be submitted in the prescribed format in form of "Bid-I and Bid-II". The Job contractors should submit these two bids in separate sealed envelopes duly marked as "Bid-I (Technical) or Bid-II (Financial)" and then place the two sealed envelopes into one envelop duly sealed and super scribed as "**Job work contract in godowns for cotton season 2023-24".**

3. All columns in the tender form should be filled in clearly and legibly. Tender form found as incomplete in any respect, is liable to be rejected.

4. **The Contractor having legal dispute continuing /pending with The Cotton Corporation of India Ltd., as well due payable by the Contractor is not eligible to participate.**

5. **Contractor has to pay Rs.20000 towards E.M.D. for each godown /centers along with the tender by way of DD/pay order of any nationalized/scheduled bank drawn in favour of The Cotton Corporation of India Ltd, Payable at Ahmedabad, Electronic Fund Transfer/Digital mode of payment should be made through UPI/BHIM-UPI QR Code and RTGS/NEFT. Electronic Fund transfer will be valid subject to confirmation of realization. MSE firms are exempted from EMD on production of valid MSE certificate; however, security deposit of Rs 20000/- for each godown/center separately has to be deposit in branch office by successful bidders before signing of agreement. No interest will be paid on EMD & Security Deposit. EMD & Security deposit will be refunded after satisfactory completion of work at the end of the season.**

6. For Making Online payments bidders can deposit amount in below bank account details.

Bank Name	:	STATE BANK OF INDIA
Branch Name	:	ASHRAM ROAD, AHMEDABAD
Account Number	:	10295506967
IFSC Code	:	SBIN0002628

7. The Contractor shall abide by all terms & conditions prescribed by The Cotton Corporation of India Ltd. The Contractor also agrees to abide by all Rules, Acts, Provisions for employing labourers to do the work related to FP bales as per Minimum wages Act, Provision of Provident Fund Act, Payment of wages Act, provisions relating to employing children & women, workmen compensation Act, Bonus Act, Shops and Establishment Act, Factories Act and all other rules and acts not specified hereunto. Violation of any such rules will invoke penal action on the contractor as per laws.

8. The applicant must have P.F Code No, PAN No and GST No. The certified copies of all the Certificates must be attached with Technical Bid.

9. The Contractor has to submit the certified copy of the Challan to CCI every Month, establishing payment of P.F deposited with P.F Department. In case of non-payment / less payment of P.F, the contractor will be wholly responsible for all liabilities due to P.F Department.

10. The rates once finalized will be inclusive of any probable increase that may be made by the Government in Minimum wages Act and contractor shall not demand any proportionate increase or revision in the finalized rates till the period under the agreement is completed.

11. Other things being equal and meeting the requirements of the Corporation, preference will be given to tenderer who has quoted the lowest Job work rates. However, rates shall not be the sole criteria for appointment of contractors and other factors like quality of work by the contractor and having clean track record and no pending disputes with CCI and past performance etc., shall also be considered

12. The Corporation will consider appointing such contractors those who have required infrastructure.

13. **The Job Work Contractor has to submit bills to B.O. Ahmedabad accompanied with all supporting documents, P.F. Challan etc. Duly acknowledged by Centre In charge/ Godown in Charge/ Authorized Godown representative, that bales are received in good condition as well as stacked properly in godown. should be submitted to B.O.**

14. 10% deduction will be made from bills submitted by the Job work contractor as security deposit which will be released at the end of the season on satisfactory completion of work by Job work contractor. However, no interest will be paid on such security deposit.

15. The rates once finalized shall be valid till **30.09.2024**. and may be extended by The Corporation for a further period if necessary.

16. The Job work contractor shall compensate The Corporation in the event of any delay in work on account of insufficient number of labourers supplied by the contractor. In this regard, the decision of the Godown-in-charge shall be final & binding on the contractor.

17. In case of any dispute on any term's interpretation etc. the decision of the BRANCH MANAGER B.O. Ahmedabad shall be final and binding on both the parties.

18. The rates quoted by the party should inclusive of all but excluding GST.

19. All statutory deductions such as Income Tax, GST, TDS Surcharges etc., will be deducted from the bills at the prevailing rates as per Income Tax Act 1961, GST Provision.

20. The contractor will ensure proper safety of the goods/stock of Corporation. The contractor shall undertake to compensate The Corporation for any loss arising out of willful act of the contractor / labours or cause any kind of damage to The Corporation's property. Also, contractor will be penalized for any kind of mishandling of Corporation's stock resulting in damage to quality/packing as determined by Corporation

21. The contractor shall obtain worker's Insurance policy with the Insurance Company and pay the premium and shall not claim any amount from The Corporation. The contractor shall pay compensation if any in case of accidents and Corporation will not be responsible.

22. In case of any legal suit filed against The Corporation by any workmen, The Corporation is authorized to recover the loss/expenses if any from the contractor.

23. Whenever the labour department demands to furnish the records or documents pertaining to labourers, the contractor shall produce the same to their best satisfaction.

24. The Job Work Contractor will raise bill and forward it through concerned Godown Incharge to Branch Office on monthly basis latest by 5th of every month.

25. The Loss sustained by The Corporation due to the negligence / non supply of labour by the concerned contractor, Corporation shall carry out the work through other contractor and loss if any suffered by The Corporation shall be recovered from the bills / EMD's / Security Deposits of original contractor. Such contractor shall be debarred for doing business with Corporation for the next two cotton seasons.

26. The job Contractor shall charge the same rate as finalized in tender for loading of bales from cotton buyers to whom the cotton bales were sold by CCI at the time of loading of bales. The Job Contractor has no right to enhance the said rates under any circumstances.

27. Eligibility criteria for qualify: -
    i) The tenderer must enclose demand draft of requisite amount of EMD and tender fees.
    ii) The tenderer must have Provident fund Number allotted by P.F. department.
    iii) The tenderer must have PAN allotted by Income tax department.
    iv) The tenderer must have GST No.
    v) MSE certificate if registered.

28. The godowns are located in various districts as under:

DISTRICT	TENTATIVE GODOWNS
Chhotaudepur	1. Sitaram Sugar Factory Godown, Ladod
	2. APMC Sankheda, Kaledia Sub-Yard, Kaledia
Narmada	1. Nivik Industries Pvt. Ltd., Amletha

1. The Corporation reserves its right to engage any number of contractors in one / all the Godowns depending upon the volume of work.

2. The successful contractor will have to enter into a contract before start of the work.

3. If any dispute arises this contract will have jurisdiction of Ahmedabad only.

4. In case of any dispute arises out of this contract, will be referred to an Arbitrator (not an Employee of the Corporation) whose appointment will be made by the Branch Head, Ahmedabad. The dispute shall be governed by Arbitration and Conciliation Act 1996. The decision is binding on both the parities.

5. Mere submission of the tender form does not entitle any Job contractor to be engaged by the Corporation. The Corporation reserves the right to accept or reject any tender without assigning any reason thereof.

6. In case the tenderer has any query about the tender/bid terms and conditions and/or tender/bid process, he may seek clarification from the Branch office: Ahmedabad. Further, in case tender/bid is rejected tenderer may seek the reasons for rejection from Branch Office: Ahmedabad.

7. The Job work Contractor should ensure the availability of adequate labourers as per requirement and the work should be completed on time.
8. The Job work Contractor shall ensure to provide adequate trollies for stacking & destacking of bales at CWC/SWC/RMC/Co-operative Godown.
9. In case the L1 tenderer refuse to work at the rates quoted by him, such Job work tenderer shall be debarred for the next 2 cotton seasons.
10. If any tenderer quotes Zero/NIL, then the tender bid will be treated as unresponsive & the bid will not be considered.
11. The quoted rates will be accepted up to two decimals and the rest will be ignored.

Place: Signature: _____

Date: Name & Seal of the contractor: _____

Address Stamp:

DECLARATION

I/We hereby confirm that the above clauses have been read and noted and we agree to abide by all the above Terms and Conditions.

Place: Signature: _____

Date: Name & Seal of the contractor: _____

Address Stamp:

Witness:

Name & Address
(1) _____
_____
_____
_____ (Signature of Witness)

(2) _____
_____
_____
_____ (Signature of Witness)

The Cotton Corporation of India Ltd., Branch Office: Ahmedabad

CHECKLIST FOR TENDERERS

Sr. No.	Particulars	Please tick if it is submitted
1	The tenderer must enclose demand draft of requisite amount of Rs.20,000/-for each godown.	
2	The tenderer must have Provident fund Number allotted by P.F. Department.	
3	Photo copy of PAN No (Name of job contractor/firm and name on PAN should match)	
4	Photo copy of GST No (Name of job contractor/firm and name on GST Should match)	
5	Valid MSE Certificate if registered.	

Note: All pages of tender document should be signed by authorized signatory of the tenderer.

Place:

Date:

Signature: _____

Name & Seal of the contractor: _____

Address Stamp:

THE COTTON CORPORATION OF INDIA LTD., BRANCH OFFICE: AHMEDABAD

SHORT TERM TENDER FORM FOR JOB WORK AT GODOWN FOR COTTON SEASON 2023-24

For Office Use

Tender Form No.: _____

Tender form Date: _____

Tender form fees: Rs.118/- Including GST (Rupees One Hundred and Eighteen only)

Last date for issue of Tender : 15.03.2024 up to 11.00 A.M
Last date for submission of Tender : 15.03.2024 up to 1.00 P.M.
Date of opening of Tender : 15.03.2024 at 2.00 P.M

Technical bid for Job Work at Godown for Cotton Season 2023-24

1.	Name of Job Contractor	
2	Father's Name (if Individual)	
3	Full Postal address for communication with **E-mail** id and tel. no	
4	Name of godown/godowns for which tender is submitted. If required, separate sheet may be attached for No. of Godowns Location applied:	
5	Details of EMD (EMD of Rs.20,000/- for each godown premises)	DD No: Date: Amount Rs: Bank:
6	Details of tender form fee (if downloaded)	DD No: Date: Amount Rs: Bank:

7	Details of Provident Fund Code No. (Copy of Certificate from Competent Authority to be submitted)	
8	Income tax PAN No. (Photo copy to be submitted)	
9	GST Registration No. (Photo copy to be submitted)	
10	Permanent Address with Mobile No.	
11	Whether the contractor is registered as MSE (If Yes, please attach concerned valid certificate):	YES/NO
12	If MSE under SC/ST category (If yes, please attach concerned valid certificate)	YES/NO
13	If MSE is under women entrepreneur category (If yes, please attach concerned valid certificate)	YES/NO
14	Whether Contractor is under start-up category is under women entrepreneur category (If yes, please attach concerned valid certificate)	YES/NO
15	Details of Bank Account Name of the Account Holder Bank Name & Branch Name IFSC Code Account Number	

Place: Signature: _____

Date: Name & Seal of the contractor: _____

Address Stamp:

BID-II (Financial)

THE COTTON CORPORATION OF INDIA LTD., BO. AHMEDABAD

SHORT TERM TENDER FORM FOR JOB WORK AT GODOWN FOR COTTON SEASON 2023-24

Name of the Contractor: _____.
Name of the District : _____

Sl. No	Description of Work	Unit	Quoted Rate per bale in Rs.	Weightage for each work
1	Bales de-stacking charges	Per Bale		35
2	Bales weighment charges	Per Bale		2
3	Sample cutting charges	Per Bale		35
4	Unloading from truck or trolley and stacking of tarpaulins (including rolling)/ de-stacking and loading of tarpaulins in to truck or trolley (including rolling)	Per Tarpaulin		3
5	Unloading from truck or trolley and stacking of grey cloth bales (including rolling)/ de-stacking and loading of grey cloth bales in to truck or trolley (including rolling)	Per Bale		5
6	Loading charges for FP Bales to Container Truck (For Exports)	Per Bale		10
7	Loading charges for FP Bales CCI/CCI Buyer	Per Bale		10

Note: 1. In case of point No. 2, if the bales are weighed in weighbridge, then the bale weighment charges will not be given.

2. If any tenderer quotes Zero/NIL, then the tender bid will be treated as unresponsive & the bid will not be considered.

3.The quoted rates will be accepted up to two decimals (example 0.00) and the rest will be ignored.

L1 will be decided on the basis of weighted average of all the above rates.

As up to stacking work in godown is taken in to transportation work, following work will be required on need basis, whenever required.

Sr. No.	Description of work	Unit	Quoted Rate per bale in Rs.	Weightage for each work
1	Unloading of bales	Per bale		20
2	Rolling of bales	Per bale		20
3	Bales stacking charges	Per bale		60
	(Quoted RateX20) +(Quoted RateX20) +(Quoted RateX60) /100=			-

I/We agree to all the terms and conditions appended to the tender and declare to abide by the same. As provided in the terms, I/We shall sign the written agreement for execution of all job work assigned to me by the Corporation.

Signature: _____

Date:

Name of the Contractor: _____

Place:

Address seal: _____

Contact No. _____

AGREEMENT FOR JOB WORK CONTRACTORS AT GODOWNSFOR COTTON SEASON 2023-24

AN AGREEMENT MADE AT _____ON THIS _____DAY OF_____ 20___ BETWEEN THE COTTON CORPORATION OF INDIA LIMITED, A COMPANY REGISTERED UNDER THE COMPANIES ACT, 2013HAVING ITS REGISTERED OFFICE AT , MUMBAI 400 021.(HEREIN AFTER FOR BREVITY'S SAKE, CALLED THE "CORPORATION" WHICH EXPRESSION SHALL UNLESS REPUGNANT TO THE CONTEXT OR MEANING THEREOF INCLUDE ITS SUCCESSORS AND ASSIGNS) OF THE FIRST PART AND A PROPRIETORSHIP FIRM / PARTNERSHIP / CO-OPERATIVE SOCIETY M/s_____ _____REPRESENTATED BY IT PROPRIETOR/PARTNER _____JOB WORK CONTRACTOR (HEREIN AFTER FOR BREVITY'S SAKE CALLED "THE JOB WORK CONTRACTOR" WHICH EXPRESSION SHALL UNLESS REPUGNANT TO THE CONTEXT OR MEANING THEREOF INCLUDE ITS SUCCESSORS AND ASSIGNS) OF THE SECOND PART AND WHEREAS THE JOB WORKS CONTRACTOR HAS AGREED TO DO THE WORK OF JOB WORK AT GODOWNS FOR THE CORPORATION DURING THE COTTON SEASON 2022 - 23 (I.E. 01-10-2022 TO 30-09-2023) ON CONTRACT BASIS.

AND WHEREAS THE CORPORATION HAS ACCEPTED THE OFFER ON THE TERMS & CONDITIONS CONTAINED AS FOLLOWS: -

I/ WE SHRI/M/S_____ CONTRACTOR TO DO THE JOB WORK, ACCORDING TO THE SPECIFICATION AND SATISFACTION OF THE CORPORATION AT VARIOUS GODOWNS NOMINATED BY THE COTTON CORPORATION OF INDIA LTD. BO, Ahmedabad AT _____ OUR PROVIDENT FUND CODE NO._____ AND INCOME TAX PAN NO._____

TERMS & CONDITIONS:

1. The terms and conditions of Job work tender dated _____are integral part of this agreement and shall be read as part of this agreement except herein below or otherwise amended or modified.

2. The rates for Job work are as per Annexure-A enclosed.

3. I/We, the Job work contractor agree to the deduction of 10% from every bill submitted by us towards security deposit which will be released at the end of the season on completion of work, satisfactorily. Completion certificate to be obtained from concerned Centre in charge/ Godown In charge. However, no interest will be paid on such security deposit. **The Job work Contractor has to submit bills to B.O. accompanied with all supporting documents, P.F.Challan etc. with duly acknowledged and certified by Centre / Godown In Charge/ Authorized representative, that bales are received in good condition as well as stacked properly in godown.**

4. I/We, also agree to abide by all terms & conditions mentioned in the tender dated_____ by the Cotton Corporation of India Ltd, I/We, the Job contractor also agree to abide by all Rules, Acts, Provisions including minimum Wages Act, Payment of Wages Act, Provisions relating to employing children and women, workmen compensation Act, Provident Fund Act, Bonus Act, Shops and Establishment Act, Factories Act and all other rules and acts not specified hereunto. for employing labourers to do the work of handling of bales and Misc. Items such as Tarpaulins, Lint boundaries, grey cloth and Jute twin etc.,

5. I/ We, agree to submit the certified copy of the P.F. Challan to CCI every Month, establishing the payment of P.F. deposited with P.F Department. In case of non - payment / less payment of P.F., I / We will be wholly responsible for all liabilities due to P.F Department.

6. I / We, also give an undertaking that the Cotton Corporation of India Ltd., will not be responsible for non-payment of any dues directly to the laborers and we shall be held responsible for making all legal and lawful payments to be made to the laborer and the rate mentioned above covers all such payments.

7. The rate as per Annexure-A enclosed for kapas, bales and Misc. items such as tarpaulins, lint boundaries, grey cloth and jute twin etc., handling work entrusted by the Corporation is valid upto **30.09.2024.** In case of necessity, The Corporation may extend the contract period by 3 months with same rate and Terms and Conditions which is agreed by us.

8. Job contractor should ensure the availability of adequate labourers as per requirement and the work should be completed on time.

9. The Job work Contractor shall ensure to provide adequate trollies for stacking & de-stacking of bales at CWC/SWC/RMC/Co-operative Godown.

10. I / We, agree to sign all the legal documents, contracts and undertakings as prescribed by the Corporation in support of contracts to be entered into with us for the work, for which the quotations are submitted. All expenses / fees to be paid to the labour department/labour court for registration etc. Will be borne by me / us.

11. I / We, undertake to compensate the Corporation, in case of any delay in handling work on account of insufficient number of laborers supplied by me to do the Job work and quality of work. In this regard the decision of Godown-in-charge, CCI is final & binding on me/ us.

12. I / We, agree that the Corporation is no way concerned in case of any increase in labour wages or any such increase due to amendment of any Government acts and I/We, shall not demand any proportionate increase or revision in the agreed rates till the completion of contract period, mentioned in Annexure – I.

13. In case of dispute, on any term's interpretation etc. the decision of the Branch head, CCI, Ahmedabad shall be final and binding on both the parties.

14. The rates quoted by the party should be inclusive of all taxes excluding GST.

15. All statutory deductions such as Income Tax etc. will be deducted from the bills (IT + SC+EC as applicable) as per Income Tax Act 1961.

16. I/We, the Job work contractor will ensure proper safety of the goods/stock of Corporation. The Job work contractor shall compensate the Corporation of any loss arising out of willful act of the Job work contractor/laboures or cause any kind of damage to the Corporation's property. Also, job work contractor will be penalized for any kind of mishandling of Corporation's stock resulting in damage to quality/packing as determined by the Corporation.

17. I/We agree to take worker's insurance policy with the Insurance Company by paying premium and we shall not claim any amount on account of this from the Corporation. The Corporation is in no way responsible for any accident, during the contract period and I / we, will also not claim any compensation for the same from the Corporation.

18. I / We, undertake to indemnify the Corporation that in case of any legal suit, filed against the Corporation by any workmen, the Corporation is authorized to recover the same from me / us.

19. I / We, undertake to compensate Corporation any fine / penalty if any imposed by the State Government authorities for non-compliance of provisions of labour Laws Act, factory, shops and establishment act, provident fund Act, Minimum wages Act, Work men Compensation Act, Payment of Bonus Act, provisions relating to employing children and women etc., I/We will be responsible for the same. Violation of any such rules will invoke penal action on the contractor as per laws.

20. In case of the loss sustained by the Corporation due to the negligence/non supply of labour by the concerned job work contractor, Corporation shall carry out the work through other job work contractor and loss if any suffered by the corporation shall be recovered from the bills/EMD/Security deposit of the original job work contractor. Such contractor shall be debarred for doing business with Corporation for the next two cotton seasons.

21. Whenever labour department or any other Govt. Agencies demands to furnish the records or documents pertaining to laborers. I/We, undertake such responsibility to produce the same to the best satisfaction.

22. ARBITRATION CLAUSE:

1. This contract is subject to the Jurisdiction of B.O: Ahmedabad at Ahmedabad, in case of any dispute.
2. Any dispute arises out of this contract, will be referred to an Arbitrator (not an Employee of the Corporation) whose appointment will be made by the Branch Head, Ahmedabad. The dispute shall be governed by Arbitration and Conciliation Act 1996. The decision is binding on both the parities.

23. I / We the Job contractor undertake to submit **"Clearance Certificate"** of all the dues payable to P.F. Department in the year end before claiming the security deposit from the Corporation, if required.

24. I / We shall abide by terms and conditions mentioned above. If any Terms & Conditions violated by me / us, then the Corporation will have a right to cancel the contract after giving three days' notice and the Corporation will have the right to forfeit the security deposit & EMD lying with the Corporation.

25. The Corporation does not guarantee minimum work to the Contractor.

Place: Signature: _____

Date: Name & Seal of the contractor: _____

Address Stamp:

Witness:

Name & Address

(1) _____
_____
_____
_____ (Signature of Witness)

(2) _____
_____
_____
_____ (Signature of Witness)